

Butlers Marston Parish Council

A meeting of the Parish Council will be held on **Tuesday 19th January 2021 at 7:30pm** via **Zoom video conferencing** – <https://us02web.zoom.us/j/83796227693?pwd=THFFSisvR1B1YzJSVWYvMVJocFJCQT09>

Meeting ID: 837 9622 7693 Passcode: 029597

Or dial in on 020 3901 7895

AGENDA

22. Apologies for absence

23. Members declarations of interest for items on the agenda

24. Public participation session

(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

25. To approve the minutes of the Parish Council (PC) meeting held on 18th November 2020

26. Outstanding matters/actions from previous meetings

- 26.1 Update to bank account signatories
- 26.2 Updates on bus shelter re repair, insurance re book share, and possible change to location of 'bus stop'
- 26.3 Update re discussions with Kineton PC re devolvement of council services should a Unitary Authority be formed in this area
- 26.4 Request for Highways to reinstate the 'dragons teeth' markings on the road to try to reduce speeding in the village

27. Correspondence

- 27.1 Concerns raised about the inability of the Butlers Marston Water Treatment Works to manage the quantity of sewage in the system and the additional issues created as a result of them needing to use large tankers to remove sewage from the site
- 27.2 Notification from an insurance provider requesting that the Parish Council fell the Norway Maple tree on the Village Green to reduce the risk of it causing damage to neighbouring properties

28. Clerk's Contract – Proposal to finalise the contract as follows:

Hours – 10 per month

Pay scale – SCP13 to go up 1 pt each year to the maximum of the scale (currently SCP17)

Holiday entitlement – 23 days per annum (rising to 25 after 5 years service) plus bank holidays

29. Proposal to purchase replacement cork for the noticeboard up to a cost of £50 and a plaque for the bus shelter up to a cost of £20

30. Finance

- 30.1 Confirmation of the bank balance as at 13.01.21 of £1,640.03
- 30.2 Confirmation of the Internal Control Councillor's check of the bank reconciliation up to 31st Dec 2020
- 30.3 Proposal to transfer any funds from the Heartstart Defib fund into the PC accounts – this will remain as ringfenced funds only to be used on the defibrillator
- 30.4 To agree the budget and precept for 2021-22
- 30.5 To approve payments made since the last meeting using delegated powers:

24.12.20	Kirsty Buttle	December salary	£81.20
24.12.20	HMRC	December Tax	£20.20
07.01.20	ICO	Data Protection Fee	£35.00

- 30.6 Proposal to make the following payments:

	G J Bowers Building & Roofing	Repair to bus shelter roof	£650.00
30	Kirsty Buttle	Salary January, back pay to Sep and expenses	£148.55
	HMRC	Tax for January and back pay	£36.60

31. Planning applications received - None

32. Planning decisions received - None

33. Information exchange

Date of next meeting – 24th March 2021 @ 7:30pm

Signed: 

Parish Clerk

Date: 14th January 2021